

**Manchester Elementary School  
School Improvement Council  
Nominations for Parent Representatives**

The Manchester Elementary School Improvement Council (SIC) is an advisory council to the principal that is focused on school improvement issues. It is made up of representatives of parents, teachers, and community members. The principal serves as an ex-officio member. The SIC will meet approximately eight times during the 2019-2020 school term.

Manchester Elementary School (MES) parent representatives are nominated and elected by their fellow MES parents. Any parent/guardian of at least one child enrolled in MES is eligible to place his/her own name or the name of another parent in nomination.

Parent representatives are elected to a term of two years. If a parent has a child enrolled in the 5th grade at MES for the current school year and will not have any children enrolled the following year, that parent is elected to a term of one year only.

A representative of the SIC will contact all individuals whose names are submitted into nomination prior to the election to confirm acceptance of the nomination. Nominees will be invited to submit a brief statement about themselves and why they want to serve on the SIC. All statements received will be printed on the opposite side of the ballot so that voters will have a chance to get to know each of the candidates.

You can submit your nomination to the SIC by **September 13<sup>th</sup>** by returning the bottom portion of this form to our front office. Your student may also return the form to his/her teacher. Nomination forms must be received no later than **September 13, 2019**.

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I would like to nominate the following individual for a parent representative position on the Manchester Elementary School Improvement Council:

Name: \_\_\_\_\_

Name of person nominating (if different from the nominee)

Phone Number of person nominating \_\_\_\_\_.