

**Manchester Elementary School
Parent and Family Engagement Policy
2018-2019**

The teachers, staff, and parents at Manchester Elementary School agree to implement the following:

PART: I GENERAL EXPECTATIONS

The Parent and Family Engagement Policy is developed jointly with parents and updated yearly so that we may share the responsibility to meet the state's rigorous academic standards. This policy will be distributed to all students and made available through our website. The Title I Parent Advisory Council and other community and parent groups will be involved in the planning, review, and improvement of the Parent Involvement Policy with the goal of increasing parental involvement and improving student academic achievement and performance.

Parent conferences and meeting are scheduled during different times of the day throughout the school year. Title I funds will be used when necessary to enable parents to participate in parental and family engagement activities.

PART II DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED TITLE I PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Manchester Elementary School will take the following actions to involve parents in the joint development of its Title Parent and Family Engagement plan. Parents will be invited to Fall and Spring Title I review meetings. The school will hold quarterly meetings to collect feedback from parents and staff. Parents will be invited to develop the Title I Plan and The School Improvement Plan each year. Information will be distributed on our website, school calendars, and in our school newsletters.

Manchester will provide Title I parents with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and proficiency levels students are expected to meet.

PART III TITLE I PARENTAL INVOLVEMENT POLICY COMPONENT

Manchester will provide training to help parents work with their children to improve achievement. The school will provide opportunities for all Title I parents to participate in the school program by having workshops at flexible times and providing communication through newsletters, email, flyers, and conferences.

PART IV ADOPTION

Manchester Elementary will conduct an annual evaluation and needs assessment of the content and effectiveness of this parent involvement policy. The findings of surveys will be used by the Title I planning committee to design strategies for more effective parental and family engagement, and to revise, if necessary, the existing policy. This school Parental Involvement Policy has been developed jointly with, and agreed on with, parents and children participating in Title I program, as evidenced by minutes of November 2, 2018.